

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS
ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION / UPGRADATION OF AFFILIATION WITH
THE CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with **School Safety Policy, 2016** issued by the NDMA , **Manual on Safety** and Security of **Children in Schools** developed by the NCPCR and the **National Building Code**)

PART – A

(This part to be filled – up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)

GENERAL INFORMATION

1.	Affiliation Number allotted by CBSE to the school :	930206
2.	Name of the School as per affiliation letter of CBSE:	Carmel Convent English Medium School
3.	Address of the School :	Kolabhagom P.O , Thadiyoor , Pathanamthitta, Kerala - 689545
4.	Standard/level/class up to which the school is running:	From Class Pre-KG- Class 12 Senior Secondary level
5.	Is the name and address of the school in CBSE affiliation letter and State NOC/ Recognition / U-DISE same exactly the same	Yes
6.	U-DISE code allotted to the school:	32120600215
7.	Name and address of the Trust/Society/ Company (under section 8) running the School as on date:	Holy Queen's Province Charitable Society Holy Queen's Provincial House Changanassery 686101
8.	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	Yes
9.	Purpose of present application	Extension of Affiliation
10.	Location of School	Outside the municipal limit of any town or city

(Signature of Principal)

(Signature of D.E.O)

10.	Has the school obtained Recognition Certificate from the State Government from class -1 to 8 th ?	Yes
11.	Number of Recognition Certificate from class 1 to 8 th and date of issue:	NS(2)11690/2020 DGE,22/11/1996

INFORMATION REGARDING LAND DETAILS AND OWNERSHIP

12.	Is the School situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary wall?	Yes
13.	Are both the school and playground situated in a single compound bounded by a single contiguous Boundary wall on all sides?	Yes
14.	Total Area (in square meters) in respect of 12 and 13 above on which the school is situated:	13365
15.	The land is in the possession of the school/Trust/ Society/ Company legal by way of :	SCHOOL
16.	Name of the Owner / Lessee of the land in respect of point-14 above:	MANAGER
17.	In case the land is in the possession of the Society / school by way of lease as per State Government norms, the period of the lease:	NA
18.	Is any public road, canal or thorough – fare , HT line etc. passing through the land in respect of point- 14 above :	NO

INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS

19.	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school ?	Yes
19(a)	If yes the date of the last inspection:	31/05/2023
20.	Has the school been inspected by the officer of Government Fore Department and the school building been declared safe for school from the point of view of fire safety?	Yes
20(a)	If yes the date of last inspection:	15/12/2022
21.	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	Yes
21(a).	If yes the date of last inspection:	30/05/2023

INFORMATION REGARDING THE STAFF

22.	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	Yes
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Signature of Principal

[Handwritten Signature]
Principal
Carmel Convent E.M School
Thadiyoor
Affiliation No: 930206



Signature of D. E. O

[Handwritten Signature]
MANAGER
CARMEL CONVENT E M SCHOOL
THADIYOOR
PATHANAMTHITTA - 689545
AFFILIATION No: 930206

23.	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	Yes
24.	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	Yes
PART - B		
(This part is to be filled- up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)		
File No.....		
Date of Issuance.....		
1.	This is to certify that the information above , provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2.	Is the school recommended for extension/ upgradation of affiliation?	
	Signature (Name and Stamp of issuing DEO) DISTRICT EDUCATION OFFICER / NAME OF DISTRICT	

(Signature of Principal)



Jr. Prasanna
MANAGER
CARMEL CONVENT E.M. SCHOOL
THADIYOOR
PATHANAMTHITTA - 689545
AFFILIATION No: 930266

(Signature of D.E.O)

*Self attested
Submitted for DEO approval.*